

BOARD SERVICE COMMITMENT PLEDGE

I, _____, RECOGNIZING THE IMPORTANT RESPONSIBILITY I AM UNDERTAKING IN SERVING AS A MEMBER OF THE BOARD OF TRUSTEES OF THIS MINISTRY, HEREBY PLEDGE TO CARRY OUT IN A TRUSTWORTHY AND DILIGENT MANNER THE DUTIES AND OBLIGATIONS IN MY ROLE AS A BOARD MEMBER.

MY ROLE:

I acknowledge that my primary roles as a Trustee are as follows:

- ❖ To hold sacred the spiritual trust of the congregation of this ministry.
- ❖ To contribute to defining the organization's mission and governing the fulfillment of said mission.
- ❖ To carry out the functions of the office of Trustee and/or Officer as stated in the bylaws and policies.
- ❖ To hold sacred my own prayer life and spiritual growth, so that I may set an example for others.

I PLEDGE:

- ❖ To establish as a high priority my attendance at all meetings of the Board and Ministry Teams on which I serve, and in my absence, provide written notice to Board President.
- ❖ To become fluent with the UVC Board of Trustees bylaws and process/procedures.
- ❖ To hold all information discussed in the Board of Trustees meetings and/or correspondence with the highest confidentiality (including, but not limited to, personnel, financial and congregant details).
- ❖ To be prepared to discuss the issues and business addressed at scheduled meetings, and to have read the agenda and all background material relevant to the topics at hand.
- ❖ To work with and respect the opinions of the Minister and fellow Board members, and to leave my personal prejudices and self-interest out of all Board discussions.
- ❖ To always act for the good of the spiritual community and promote growth and expansion.
- ❖ To represent this ministry in a positive and supportive manner at all times and in all places.
- ❖ To display courteous conduct in all Board and Ministry Team meetings.
- ❖ To refrain from intruding on administrative issues which are the responsibility of the Minister, except to monitor the results and prohibit methods that conflict with Board policy.
- ❖ To avoid conflicts of interest between my position as a Trustee and my personal life. If a conflict does arise, I will declare that conflict before the Board and refrain from voting on those matters.
- ❖ To support in a positive manner all actions taken by the Board even when I am in a minority position on such actions.
- ❖ To remember that all authority is vested in the full Board, only when it meets in legal session.
- ❖ To bring to the attention of the Board any issues that I believe will have an adverse effect on the ministry or those to whom we minister.
- ❖ To represent all those whom this ministry serves and not a particular area or interest group.
- ❖ To agree to serve on at least one Ministry Team or Task Force, attend all meetings and participate in the accomplishment of the meeting objectives. If I Chair the Board, a Ministry Team, or a Task Force, I will:
 - Call meetings as necessary until objectives are met.
 - Ensure the agenda and support materials are mailed to all members in advance of the meeting.
 - Conduct meetings in an orderly, fair, open and effective manner.
 - Make Ministry Team progress reports/minutes to the Board at scheduled meetings, using the adopted format.
- ❖ To participate in:
 - Services of worship, special events, classes, meetings of the Board and membership and spiritual retreats.
 - Board self-evaluation programs.
 - Board development workshops, seminars, and other educational events that enhance my skills as a Board member.
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Signature of Board Member

Date